

## KSK Integrative Medicine

### Cancellation/Late Policy

- **24-hour notice:** If you know that you will not be able to make a scheduled appointment, a 24-hour notice of cancellation is required. Otherwise, a no-show fee of \$75 will be charged. Your outstanding balance must be paid prior to your next treatment.
- **Late policy:** We understand that sometimes traffic or other last-minute circumstances may slightly delay you from arriving promptly. **\*\*Please call/text (949) 424-7883 to alert us you're running late.\*\***
- If you arrive late, please know that your treatment will only be for the duration of the allotted scheduled time, so that we may accommodate the other patients who follow your appointment time. Note: you will still be charged the full cost of your treatment.
- If you arrive *more than 15 minutes* past your scheduled appointment time (without any notification), that will be considered a no-show, and we will need to reschedule you for another appointment time. Note: you will be charged the no-show fee of \$75.

I understand and acknowledge the above. \_\_\_\_\_ **(initial)**